

CONFLICT OF INTEREST POLICY AND AGREEMENT
FOR MEMBERS OF THE SOUTHWESTERN CROWN COLLABORATIVE (SWCC)
Amended February 14, 2012

It is important for Southwestern Crown of the Continent Collaborative (SWCC) members to be aware that both real and apparent conflicts of interest or dualities of interest sometimes occur in the course of conducting the affairs of the SWCC and that the appearance of conflict can be troublesome even if there is in fact no conflict whatsoever. Conflicts occur because the many persons associated with the SWCC should be expected to have, and do in fact generally have multiple interests and affiliations and various positions of responsibility within the community. In these situations a person will sometimes owe identical duties of loyalty to two or more organizations.

Conflicts are undesirable because they potentially or apparently place the interests of others ahead of the SWCC's obligations to its charitable purposes and to the public interest. Conflicts are also undesirable because they often reflect adversely upon the person involved and upon the institutions with which they are affiliated, regardless of the actual facts or motivations of the parties. However, the long range best interests of the SWCC do not require the termination of all association with persons who may have real or apparent conflicts that are harmless to all individuals or entities involved.

Therefore, because the SWCC's members may be involved with other organizations that may have business dealings or affiliations with or seek grants from the SWCC, the following general principles have been established:

1. Members of the SWCC shall avoid acts of self-dealing which may adversely affect the SWCC or cause there to arise any sanction or penalty by a governmental authority.
2. In the event any SWCC member or a member of his or her family has a personal or business interest in, or is involved in any way with, an organization with whom the SWCC is considering a grant request or business contract, such interest or involvement shall be disclosed to the SWCC. In such event, the interested member shall be excluded from voting. However, any member who is excluded from voting or presence pursuant to this policy may answer pertinent questions of other members and be present when the interested member's knowledge regarding the matter will assist the SWCC. The interested member shall be excused from the discussion and presence at that portion of the meeting when the matter giving rise to the apparent conflict is decided.
3. The notes of the meeting shall indicate that the interested member disclosed the interest or involvement in the matter being considered by the SWCC, recused herself/himself from the discussion, and abstained from voting on the matter.

I HAVE READ AND UNDERSTAND THE FOREGOING CONFLICT OF INTEREST POLICY AND AGREEMENT, I AGREE TO ITS TERMS, AND MY ACTIONS HAVE BEEN AND WILL CONTINUE TO BE GUIDED THEREBY.

SWCC Member's Name

Date

Member's Signature